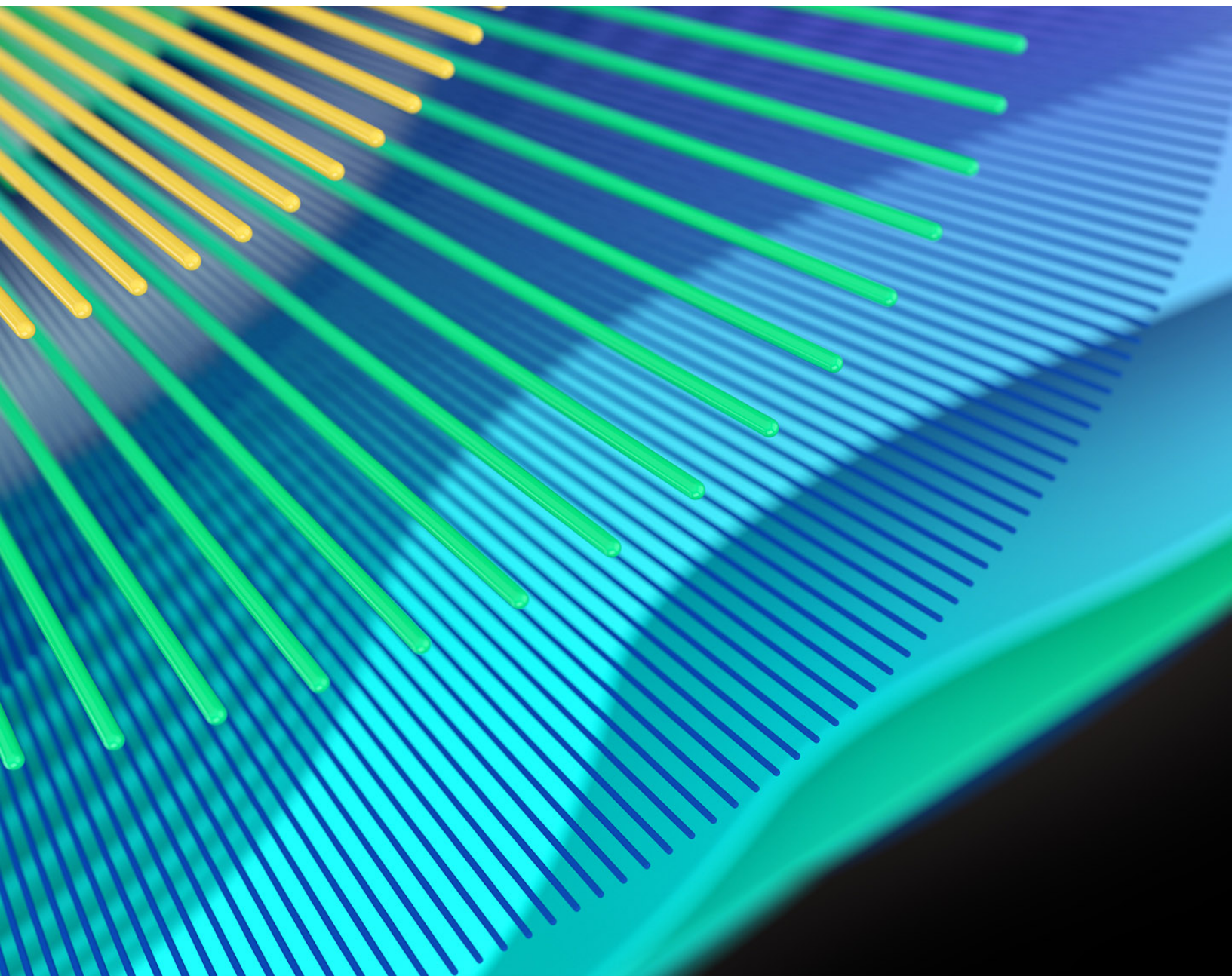


ScholarOne Manuscripts Release Notes

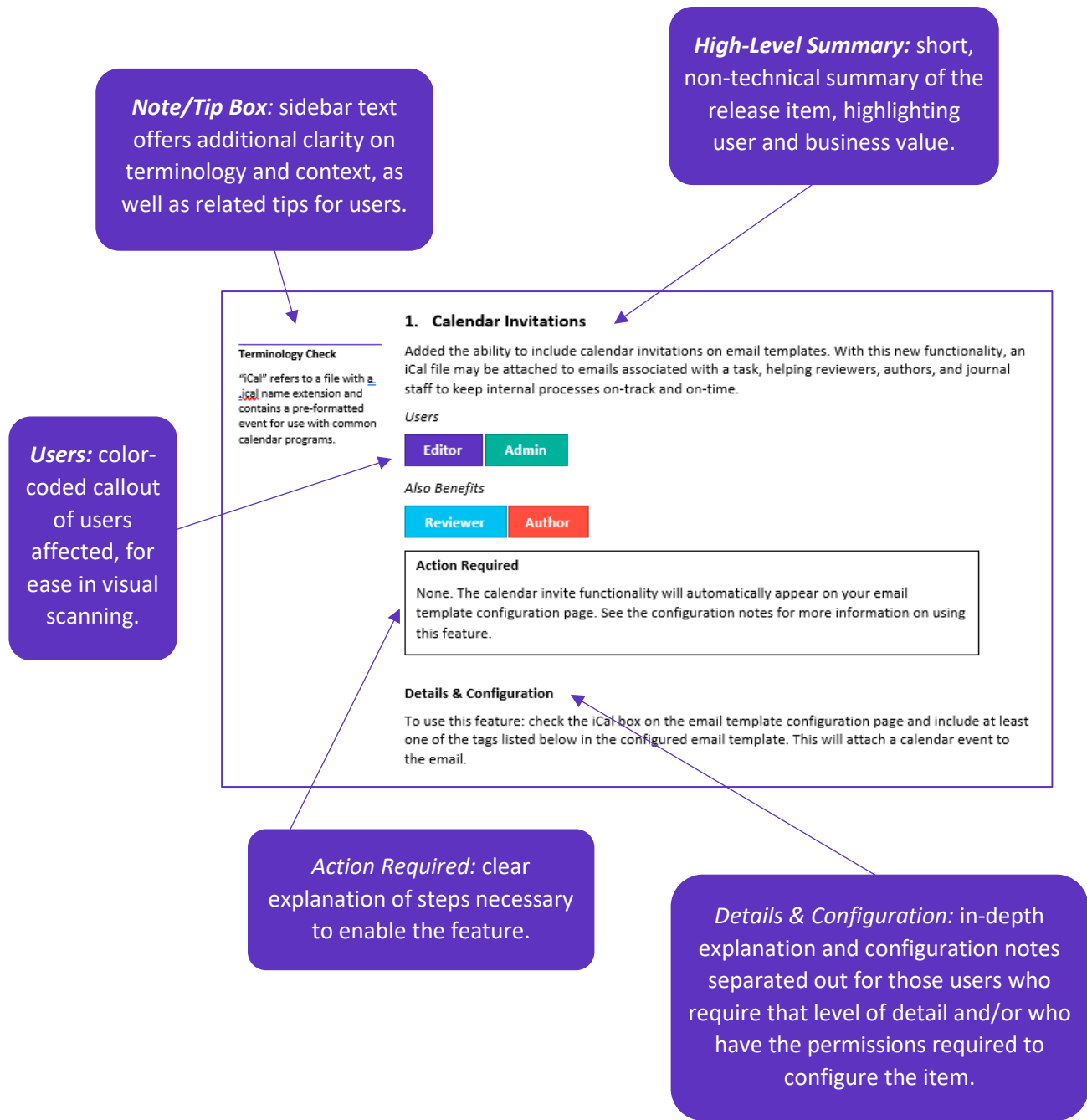
Release v4.25.1

September 2019



Introduction to New Format

With this release, we are rolling out new templates, styles, tags, and other ways of communicating with you about our product updates. Please see a sample of the new release notes formatting below. We welcome your feedback and suggestions: s1updates@clarivate.com.



Overview

The ScholarOne Product Team is actively engaged in ongoing upgrades to security, performance, and user experience. The following items represent notable improvements made to the platform and tools in this release, as well as key defect fixes and optimizations.

This document also provides information about default configuration values and instructions for configuring each feature. Please note that some features must be activated by an administrator or ScholarOne representative for your users to benefit from the new functionality; contact our Support team for questions around permission or configurations.

We encourage you to communicate workflow changes to all affected users.

If you have questions about any of the items included in this release, please reach out to ScholarOne Product Support at s1help@clarivate.com.

Release 4.25.1 Updates

1. Calendar Invitations

Added the ability to include calendar invitations on email templates. With this new functionality, an iCal file may be attached to emails associated with a task, helping reviewers, authors, and journal staff to keep internal processes on-track and on-time.

Users

 Editor Admin

Also Benefits

 Reviewer Author

Action Required

None. The calendar invite functionality will automatically appear on the email template configuration page. See the configuration notes for more information on using this feature.

Details & Configuration

To use this feature: In the Admin/Configuration Center, check the iCal box on the email template configuration page and include at least one of the tags listed below in the configured email template. This will attach a calendar event to the email.

Terminology Check

“iCal” refers to a file with an .ical name extension and contains a pre-formatted event for use with common calendar programs.

E-Mail Templates	Default	iCal ?	Active	Modify	Delete
req ? Hyperlink E-Mail (From Within Mss Details) - add template					
Hyperlink E-Mail (From Within Mss Details)	<input type="radio"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
req ? Hyperlink E-Mail (From Outside Mss Details) - add template					
Hyperlink E-Mail (From Outside Mss Details)	<input type="radio"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
req ? Author Hyperlink E-Mail (From Within Mss Details)					
Author Template	<input type="radio"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
req ? Reviewer Hyperlink E-Mail (From Within Mss Details)					
Reviewer Template	<input type="radio"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
					<input checked="" type="checkbox"/> Save

The iCal event, when saved to the end user's calendar, will appear as an all-day transparent event (aka the user will still appear as available). A reminder alert will be sent 12 and 6 hours prior to the deadline. Where multiple tags are included, multiple events will be generated for the end user.

Tag details and formatting of event copy is detailed below.

1. Tag Used = ##AUTHOR_DUE_DATE##

- a. Subject of iCal: [Identical to email subject]
- b. Attachment Name: Author Due Date <JOURNAL_NAME>
- c. iCal Body Content:
A task deadline is coming up. Please log in to the following site to complete your task.
Journal Name: <JOURNAL_NAME>
Journal URL: <JOURNAL_URL>
Manuscript Title: <MANUSCRIPT_TITLE>
Manuscript ID: <MANUSCRIPT_ID>

2. Tag Used = ##REVIEW_TASK_DATE_DUE##

- a. Subject of iCal: [Identical to email subject]
- b. Attachment Name: Review Due Date <JOURNAL_NAME>
- c. iCal Body Content:
A task deadline is coming up. Please log in to the following site to complete your task.
Journal Name: <JOURNAL_NAME>
Journal URL: <JOURNAL_URL>
Manuscript Title: <MANUSCRIPT_TITLE>
Manuscript ID: <MANUSCRIPT_ID>

3. Tag Used = ##TASK_DATE_DUE##

- a. Subject of iCal: [Identical to email subject]
- b. Attachment Name: Task Due Date <JOURNAL_NAME>
- c. iCal Body Content:
A task deadline is coming up. Please log in to the following site to complete your task.
Journal Name: <JOURNAL_NAME>

Journal URL: <JOURNAL_URL>
Manuscript Title: <MANUSCRIPT_TITLE>
Manuscript ID: <MANUSCRIPT_ID>

4. Tag Used = ##STUB_SUBMISSION_DUE_DATE##

- a. Subject of iCal: [Identical to email subject]
- b. Attachment Name: Author Due Date <JOURNAL_NAME>
- c. iCal Body Content:
A task deadline is coming up. Please log in to the following site to complete your task.
Journal Name: <JOURNAL_NAME>
Journal URL: <JOURNAL_URL>
Manuscript Title: <MANUSCRIPT_TITLE>
Manuscript ID: <MANUSCRIPT_ID>

5. Tag Used = ##TOPIC_SUBMISSION_DUE_DATE##

- a. Subject of iCal: [Identical to email subject]
- b. Attachment Name: Topic Due Date <JOURNAL_NAME>
- c. iCal Body Content:
A task deadline is coming up. Please log in to the following site to complete your task.
Journal Name: <JOURNAL_NAME>
Journal URL: <JOURNAL_URL>
Manuscript Title: <MANUSCRIPT_TITLE>
Manuscript ID: <MANUSCRIPT_ID>

2. Password Field Improvements

Tip

To further address login issues, we have recently suggested optional text for journal login pages. Reach out to s1updates@clarivate.com for this information.

To simplify the process around updating and saving passwords, users may now copy and paste their new password into both password fields on the “Create New Password” page. This change will also help password manager tools to automatically fill in the fields on ScholarOne login pages.

Users

ALL

Action Required

None. This feature has been deployed automatically.

3. Updates to Submission Prefill Beta Tool

As part of the ongoing development of the Submission Prefill tool released in v4.25, this release adds the following functionalities: prefilling author and co-author information when connected to an existing account, improved linking of institutions (fixing a defect where each line of an institution's address was being identified as a separate entity), and displaying an alert when ingested author information differs from that on an existing account. The tool will continue to be updated in anticipation of a full (non-beta) release in v4.26.

Users

Author

Action Required

None. All updates have been automatically incorporated into the tool. Please continue to send user feedback to s1help@clarivate.com as you explore this new feature.

Details & Configuration

In addition to the continuous improvements being made to the AI powering this tool, the following updates have been made in this release:

- **Prefilling author and co-author information when connected to an existing account**
 - Where a user includes their email address and that email address is tied to an account that exists on the site, the user's account will populate the author step. AND
 - Where a user includes an ORCID iD of a co-author on the uploaded manuscript and that ORCID iD is tied to an account that exists on the journal, the user's account will populate the author step.
- **Improved linking of institutions**
 - Fixed a defect where each part of an institution's address was being pulled as a separate entity. Additional work has been completed on Institution extraction with the goal of reducing the number of errant ingestions.
- **Alert for Imported/Account Information Mismatch**
 - Added the display of an alert on the top of the Authors & Co-Authors page for when ingested author information differs from that on an existing account. When this mismatch exists, the system will display the ingested information and provide an alert to the submitter, "Notice: Please review the information for the following authors. The name(s) provided may differ from the information on the account."

Terminology Check

"Beta" refers to a stage of software development in which a product is nearly complete but is still undergoing active development. Beta versions are released in order to gather user feedback before releasing the final version. In the case of the Submission Prefill and Document Analysis tools, the beta period is being used to further train the AI powering each feature through live interactions with users.

Reminder

The Submission Prefill and Document Analysis Beta tools launched in the 4.25 release with default set to disabled. To enable these tools and to learn more, please contact Support.

Updates to Document Analysis Beta Tool

Introduced in v4.25, this tool enables Authors and Editors to see key sentences and key words found in the manuscript by AI tools, helping Authors to tailor their submissions to the appropriate journals, and helping journals screen incoming submissions for fit with the journal's scope. This saves time in the submission and peer review processes by ensuring manuscript/journal fit in advance of a submission's distribution to reviewers. In 4.25.1, we've made numerous backend enhancements to the tools and copy, yielding higher quality results in the tool.

4. Support for Improved Rendering of Chinese & Japanese Fonts

To improve the rendering of Chinese and Japanese fonts by the converter system, we have added fonts to improve the quality of substitutions. These new fonts include spacing that is more closely tied to that used in Chinese & Japanese fonts, resulting in lines of similar length in the PDF.

Users

ALL

Action Required

None. The fonts will be substituted automatically based on the fonts in the submission.

Details & Configuration

The following fonts were added to our converter system:

- SongTi
- Fang Song Ti
- MingTi
- HeiTi
- KaiTi
- Mincho Family
- MS-Mincho
- MS-PMincho
- YuMincho-Regular
- YuMincho-Demibold
- Yumincho-Light
- Gothic Family
- MS-Gothic
- MS-PGothic
- YuGothic-Regular
- YuGothic-Light
- YuGothic-Medium
- Hiragino Kaku Gothic Pro
- Meiryō

5. Added Notifications for User Account Changes

To help keep external/publisher platforms up to date and GDPR compliant, we have added API notifications at the user account level, enabling external systems to be alerted to changes to or removal of a user account.

Users

Editor

Admin

Action Required

To receive these notifications, you must be a ScholarOne Web Services client and may contact Support to enable and configure them for your account.

Details & Configuration

These notifications, as part of the ScholarOne Web Services platform, allow integrated external systems to sync changes made to ScholarOne accounts in real time. Changes include updates made to name, email address, institutional affiliation, and more. We have also added a notification specific to account removal so that external systems are immediately alerted to accounts removed via ScholarOne's GDPR-compliant platform.

6. Update to Document-Based Tags on Proof

In v4.24 ScholarOne added Document-Based Tags on Proof, which gave journals the option to add Custom Question responses to the manuscript proof. In this release, ScholarOne has updated the feature so that it can be configured independently by Submission Group.

Editor

Admin

Action Required

None. This option is now available under specific Submission Groups on the Submission Configuration Page. *(Note: Client/Full Config permissions required)*

Details & Configuration

Previous documentation for Document-Based Tags on Proof is available in the [v4.24 release notes](#).

Notable Defect Fixes & Functionality Optimizations

Note

ScholarOne deploys a number of patches and hotfixes between releases, ensuring that our users experience constant improvements to the platform. Many of these are driven by internal teams to optimize processes and therefore do not affect workflows. If you have questions about any of these changes, however, please reach out to Support.

- **Custom Questions Searchable in Advanced Manuscript Search**
 - Resolved an issue with Advanced Manuscript Search that prevented users from searching for manuscripts based on responses provided to custom questions on the decision form.
- **Added Email Tag for Submitting Author**
 - Created a new email tag, ##PROLE_SUBMITTING_AUTHOR_EMAIL##, which resolves to the email address of only the submitting author on a manuscript. In ScholarOne, the submitting author is the user who starts the submission as a draft and is then responsible for its completion. This tag will simplify communications to authors serving this role.
- **Improved Display of Conversation Tool in Chrome Browser**
 - Fixed a word wrapping issue that affected display of the Conversation Tool in the Chrome browser.
- **Added Functionality for Password Reset Workflow**
 - Resolved a process on sites with ORCID SSO enabled such that users no longer receive an error when they type the Enter key on the "Reset Password" screen (as opposed to clicking "Continue").

Upcoming Releases

Note: release dates are subject to change

- **Stub Submission Date on Extension**
 - Fix an issue where the stub submission due date changes to the same date when an extension is given to a reviewer.
 - *Approximate release date: v4.26, Q4 2019*
- **New Widgets for Document Analysis**
 - Plan to add two additional widgets on the Document Analysis screen.
 - *Approximate release date: v4.26, Q4 2019*
- **Ringgold Updates to Preserve Existing Address Information**
 - Where users or admins update a non-connected Ringgold entry, the street address will no longer be removed automatically.
 - *Approximate release date: v4.26, Q4 2019*

Authors



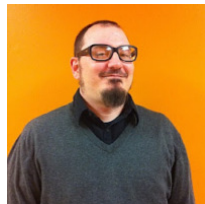
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