

SCHOLARONE ABSTRACTS™

v4.10 RELEASE NOTES

The following features are planned for release in *ScholarOne Abstracts* v4.10. This document provides information about the default configuration values and configuration time required for each of the features. If you have any questions, please contact, Chris Heid, Product Lead, at 434.964.4040.

This release includes enhancements or changes that will immediately impact all *ScholarOne Abstracts* users upon release. Please communicate to your users before the release to prepare them for any changes that might affect them. Other features must be activated by an administrator or ScholarOne representative for your users to benefit from the new functionality.

RELEASE SUMMARY

The default configuration settings and values for each of the features available are outlined below. If you wish to change any of the defaults, please contact your Client Implementation Manager or submit a case via the “Help” link on your *ScholarOne Abstracts* site.

FEATURE	SUMMARY
Redesigned Admin Center	<p>The brand new Admin Center has been designed around usability and convenience. In addition to the device responsive framework established in other areas of the application, the new Admin Center includes a dashboard, expanded search capabilities, updated reports and even more self-service tools.</p> <p>Action Required: This feature can be activated through configuration. To activate this feature, contact your ScholarOne Client Implementation Manager.</p>
Edit Abstract From Review Grids	<p>A new, configurable link will be added in the v4.10 release allowing Admins to quickly and conveniently edit abstract information while in Review grids.</p> <p>Action Required: This feature can be activated through configuration. To activate this feature, contact your ScholarOne Client Implementation Manager.</p>
Non-Required Scoring Columns	<p>ScholarOne is adding the option to place a non-required scoring column in the Abstract Reviews grid. Previously, all visible scoring columns were required to complete the review.</p> <p>Action Required: This feature can be activated through configuration. To activate this feature, contact your ScholarOne Client Implementation Manager.</p>

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FEATURE	SUMMARY
Display of Invitation Close Date in CDE and Abstract Proofs	<p>With the v4.10 release, Admins will be able to configure the Invitation Close Date as a data item in the 'Custom Data Export'. There will now also be a configurable option to display the Invitation Close Date on the Abstract Proof.</p> <p>Action Required: This feature is available to all clients; no other action is required to activate this feature.</p>
Persistent Invitation Links	<p>In the v4.10 release, ScholarOne Abstracts will give sites the option to shuffle the session assignment of abstracts while keeping the invitation data tied to the Abstract intact.</p> <p>Action Required: This feature can be activated through configuration. To activate this feature, contact your ScholarOne Client Implementation Manager.</p>
HTML Whitelist for Instructions	<p>As an important security measure, ScholarOne Abstracts will limit the allowed html entities in site instructions.</p> <p>Action Required: This feature is available to all clients; no other action is required to activate this feature.</p>
Sunset of 'Accept' and 'Decline' Email Tags	<p>In v4.10, ScholarOne Abstract will sunset the <code>##invite_accept##</code> or <code>##invite_decline##</code> to resolve functional incompatibilities with email security services, such as <i>Barracuda</i>.</p> <p>Action Required: This feature is available to all clients; no other action is required to activate this feature.</p>
ScholarOne Abstracts Ideas	<p>In conjunction with the <i>ScholarOne Abstracts</i> v4.10 release, we will also be launching ScholarOne Abstracts Ideas, a community-driven ideas portal that allows participants to post their product ideas, comment on the ideas of their peers, and vote to promote your favourites.</p> <p>Action Required: This feature is available to all clients; no other action is required to activate this feature.</p>

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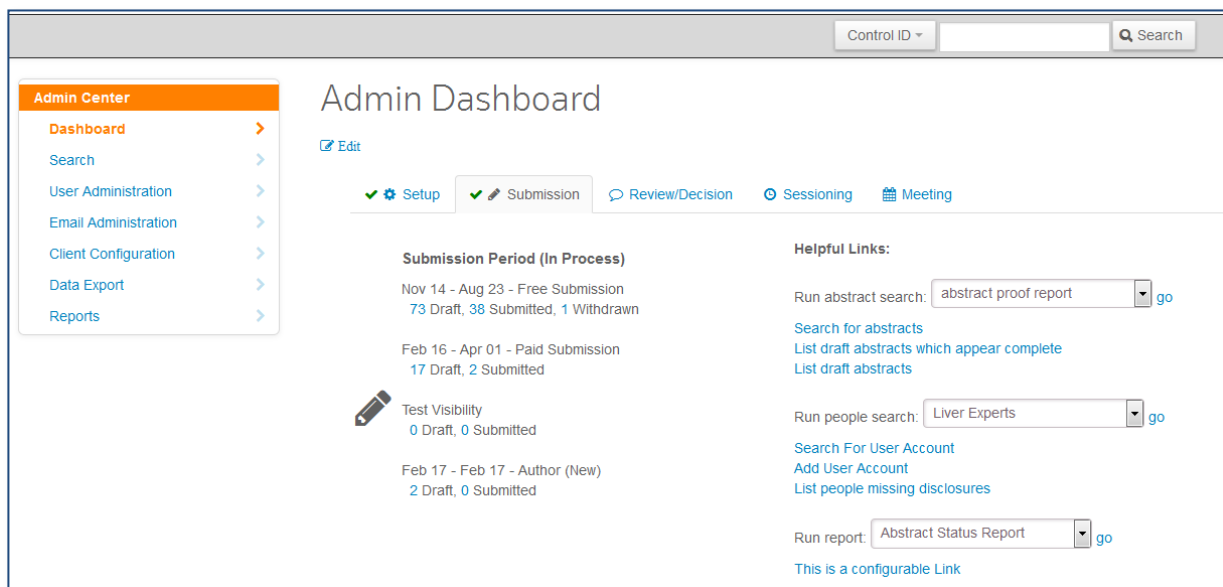
ADMIN CENTER

We have been adding high priority features and self service tools for site administrators over the last several releases and the *ScholarOne Abstracts* v4.10 release represents our largest leap forward in our efforts to enhance the administrative experience. In addition to moving the Admin Center to the “responsive” design framework (automatically identifies the user’s device type (laptop, tablet, mobile phone, etc.) and adjusts the layout accordingly) previously implemented in other areas of the application, the following enhancements and new features are planned for the v4.10 release:

- [New Admin Dashboard](#)
- [New Basic and Advanced Searching with Custom Email Integration](#)
 - New Abstract Search Interface (Note this replaces the CDE)
 - New Session Search Interface
 - New Person Search Interface
- [Streamlined Email Management Tools](#)
- [User Administration & Expanded Duplicate User Search](#)
- [New Reporting Tool](#)
- [Enhanced Configuration Tools](#)

ADMIN DASHBOARD (NEW)

A new Admin Dashboard will be available in the redesigned Admin Center. The Admin Dashboard is designed to provide administrators with at-a-glance insight into where they stand in the meeting cycle. It serves as a launching point for drilling into details surrounding key meeting cycle indicators, identifying outstanding tasks, and streamlining the resolution of outstanding tasks.

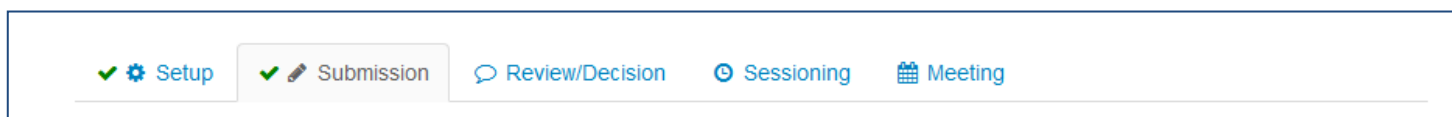


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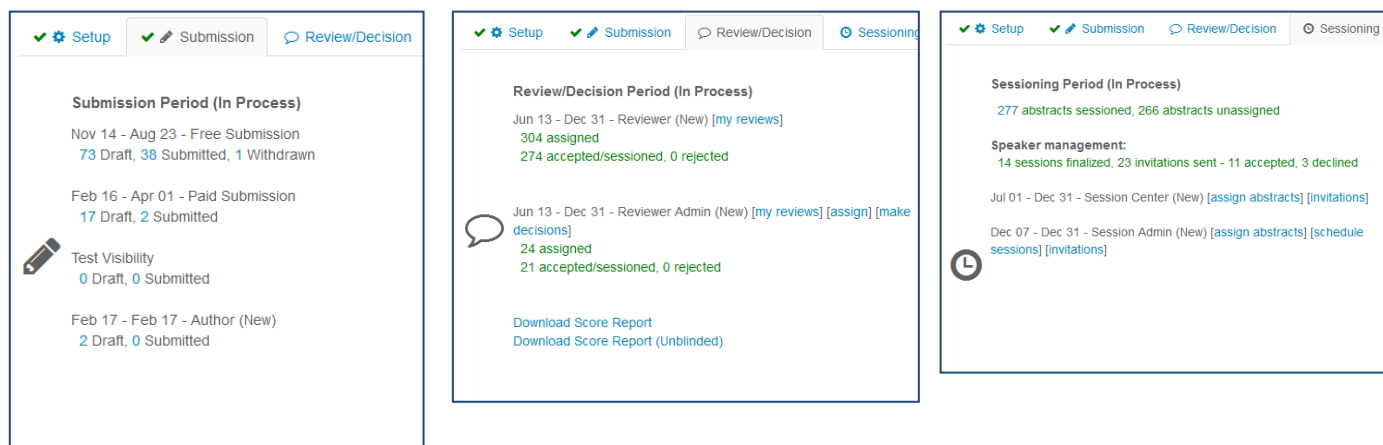
The Admin Dashboard is highly configurable and may include the following tabs; with each tab displaying valuable information about each module within the site's meeting program workflow:

- Setup
- Submission
- Review/Decision
- Sessioning
- Meeting

Note: A green checkmark will display next to the tab label when the module is complete based on your site's workflow schedule.



The information displayed on the left side of each tab is predetermined based on the constructed features of each site and includes key summary metrics allowing admins to drill down into the granular details and perform outstanding administrative tasks from the results (see [New Basic & Advanced Searching with Custom Email Integration](#) for more details).



The Helpful Links on the right side of each tab are configurable by user role. The Helpful Links are designed to streamline performing tasks on other pages within the Admin Center, other pages within *ScholarOne Abstracts*, or on sites outside the application. The following is an initial inventory of Helpful Links that can be configured to display on any or all of the available dashboard tabs:

- Links to Self Service site configuration tools
 - Site Information
 - General Configuration
 - Site Schedule
 - Email Template Setup

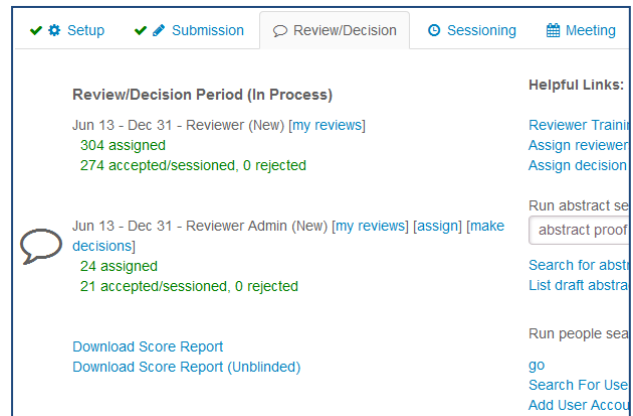
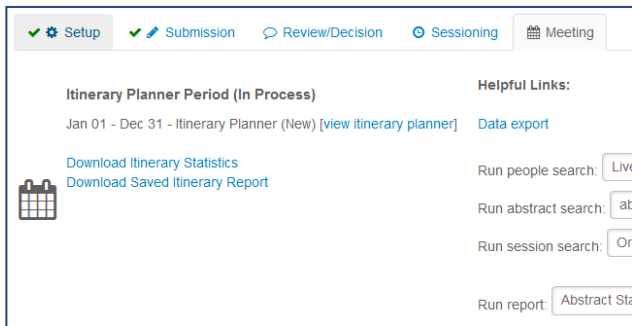
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- Configure System Page Instructions
- Links to Training Materials
 - Site Administrator Training Link
 - Site Reviewer Training Link
 - Site Sessioner Training Link
- Links to User Administration
 - Add User Account
 - Search for User
 - Find people missing disclosures
- Links to Abstract Administration
 - Search for draft abstracts
 - Find draft abstracts with all fields filled in
- Links to perform basic and advanced searches with custom email integration
 - Search for people
 - Search for abstracts
 - Search for sessions
- Links to run saved basic and advanced searches, including custom emails
 - Run abstracts saved search
 - Run session saved search
 - Run person saved search
- Links to perform assignment tasks
 - Assign reviewers
 - Assign sessioners
 - Assign decision makers
- Links to Data Exports and run New Reports
 - Data Export
 - Run report
- Ability to add one or more ad-hoc links to sites outside the *ScholarOne Abstracts* application
 - Configurable URL

The screenshot shows the top navigation bar with tabs for Submission, Review/Decision, Sessioning, and Meeting. Below the navigation, there are sections for submission periods and helpful links. The submission periods section lists: Aug 23 - Free Submission (38 Submitted, 1 Withdrawn), Apr 01 - Paid Submission (2 Submitted), and Feb 17 - Author (New) (0 Submitted). The helpful links section includes: Run abstract search (abstract proof report), Search for abstracts, List draft abstracts which appear complete, List draft abstracts, Run people search (Liver Experts), Search For User Account, Add User Account, List people missing disclosures, and Run report (Abstract Status Report). A note at the bottom states 'This is a configurable Link'.

The screenshot shows the top navigation bar with tabs for Sessioning and Meeting. Below the navigation, there are sections for helpful links and search options. The helpful links section includes: Sessioner Training, Assign sessioners, Run session search (Oral Sessions), Search for sessions, Run abstract search (abstract proof report), Search for abstracts, Run people search (Liver Experts), Search For User Account, Add User Account, and Run report (Full Session Report).

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Please Note: The legacy score report and abstract score report (unblinded) will be available for download from the Review/Decision tab. The legacy Itinerary Planner Statistics report and Saved Itinerary report will be available for download from the Meeting tab.

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NEW BASIC & ADVANCED SEARCHING WITH CUSTOM EMAIL INTEGRATION

The new Admin Center search capabilities provide a flexible and consistent interface for quickly or methodically exploring your meeting data and performing key tasks from the search results. When compared to similar functionality in the legacy admin center, the new Admin Center search interface consolidates the basic and advanced searching options, special reports, and includes the ability to send custom emails.

The screenshot displays the Admin Center Search interface. On the left is a navigation menu with 'Admin Center' highlighted, containing links for Dashboard, Search, User Administration, Email Administration, Client Configuration, Data Export, and Reports. The main content area is titled 'Search' and features three tabs: 'Abstracts' (selected), 'Sessions', and 'People'. Below the tabs is an 'Edit' link. The interface includes sections for 'Saved Searches' and 'Special Searches', each with a 'Select...' dropdown. A 'Select Format' section has a 'Basic / Inline' dropdown. The 'Select Search Criteria' section includes an 'Add' button and a 'Show Full List' link. Below this is a table of search criteria:

SEARCH CRITERIA		
Standard Search Criteria		
Control ID	<input type="text"/>	x Remove
Abstract Status	<input type="text" value="Select"/>	x Remove
Abstract Title	<input type="text"/>	x Remove
Submitter First Name	<input type="text"/>	x Remove
Submitter Last Name	<input type="text"/>	x Remove
Submission Role	<input type="text" value="Select"/>	x Remove

At the bottom, the 'Select Sort Criteria' section has a 'Primary' dropdown with a 'Select...' option. A 'Run' button is located in the bottom right corner.

The three main data points to search across are represented as tabs across the top of the Search page. The Abstracts tab replaces the functionality found in the legacy Customizable Data Export (CDE). The Sessions and People tabs expand the search capabilities previously offered to include the very same popular features found only in the legacy CDE.

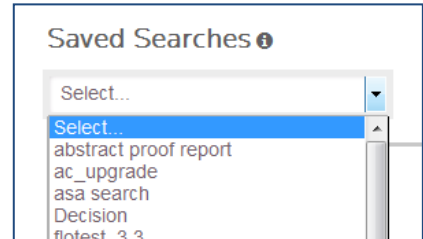
This close-up screenshot shows the top of the Search page. It features the title 'Search' and three tabs: 'Abstracts' (with a pencil icon), 'Sessions' (with a clock icon), and 'People' (with a person icon). Below the tabs is an 'Edit' link.

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Each search tab includes the ability to run saved or special searches and select an output format.

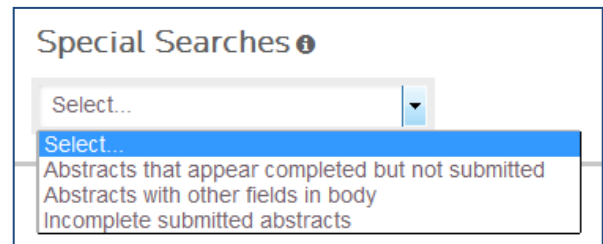
Saved Searches:

Admins can build custom searches and save those searches they wish to run again in the future (similar to the CDE). Also, as noted in the [Admin Dashboard](#), saved searches can be quickly run from the Helpful Links. Please note all your previously saved CDE searches will be available in the new Abstract Search.



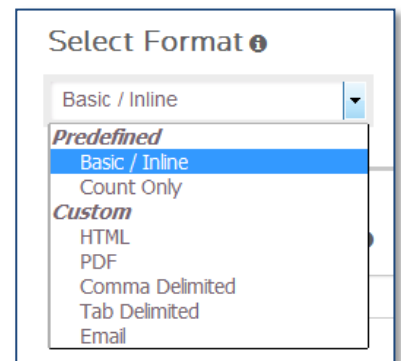
Special Searches:

Special Searches is the new home for the Special reports found in the legacy admin center. Similar to saved searches, Special Searches populate the format and search criteria when selected. The search can be modified prior to running the search; however, the modifications can only be saved as a Saved Search.




Select Format:


The available report output formats are divided into two sections; Predefined and Custom. The Predefined formats will provide the results in a predetermined format and the Custom formats will allow admins to define the output fields for the search results or send a custom email.





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The **Basic/Inline** format is selected by default, and is leveraged to display the results from Admin Quick Searches, [Admin Dashboard](#) detailed drill downs, and **Special Searches**. The Search Results of a Basic/Inline search are displayed on the search page and offer the ability to perform tasks on each record returned.

Select Format 

Basic / Inline 


Select Search Criteria 




[+ Show Full List](#)


SEARCH CRITERIA


Standard Search Criteria

Control ID 

Select Sort Criteria 



Primary

Select... 




Search Results


Abstract Search Results (2 Abstracts Found)


ID	TITLE	CONTACT	STATUS
2000936 Edit	fusion (Free Submission)	Tuten, Al  Proxy	Sessioned Withdraw
2057394 Edit	This is the title of my submission (Free Submission)	Smith, Matt  Proxy	Sessioned Withdraw


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The **Count Only**, **HTML**, **PDF**, **Comma Delimited**, and **Tab Delimited** formats replace the functionality currently offered in the CDE. With the exception of Count Only, these formats allow the admin to select the fields (Select Display Items) to display in the search results. The **HTML** option will provide equivalent formatting to the 'Table Format' option in the legacy Admin Center.

Select Format 

HTML 


Select Search Criteria 





[+ Show Full List](#)

SEARCH CRITERIA

Standard Search Criteria









Control ID	<input type="text" value="2000936.2057394"/>	
------------	--	---

Select Display Items 



[+ Show Full List](#)

(RE-ORDER)

1		CONTROL ID	
2		TITLE	
3		CONTACT (NAME ONLY)	
4		ABSTRACT STATUS	

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The Email format replaces the custom "email test and send" functionality found in the legacy admin center. This makes it much simpler for admins to run a count or display the full list of search results/email recipients prior to testing and sending a custom email blast.

The screenshot shows a web interface for configuring an email blast. It includes a 'Select Format' dropdown menu with 'Email' selected. Below is a 'Select Search Criteria' section with an empty input field and an '+ Add' button, and a '+ Show Full List' link. The 'SEARCH CRITERIA' section is titled 'Standard Search Criteria' and contains a table with one row: 'Control ID' with the value '2000936,2057394' and a blue 'x Remove' button. The 'Email Output' section has an 'Email Template' dropdown menu with 'Select...' selected, and a 'Send first 10 test emails to:' input field. At the bottom right are 'Save Search' and 'Send Test email' buttons.

Select Search Criteria:

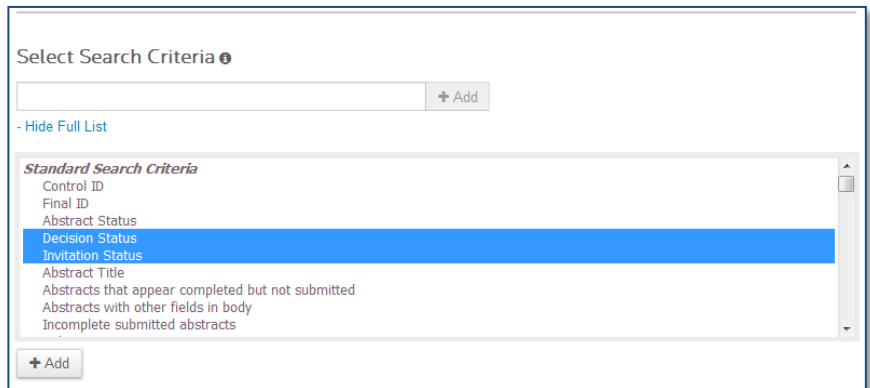
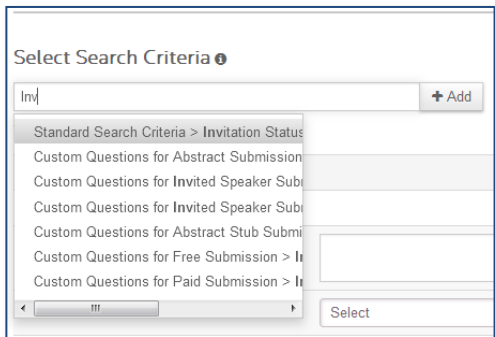
Each search tab will display default search criteria and provide admins with the ability to add additional search criteria for custom targeted searches.

The screenshot shows the 'Select Search Criteria' configuration interface. It features a search input field with an '+ Add' button and a '+ Show Full List' link. Below is a 'SEARCH CRITERIA' section titled 'Standard Search Criteria' with a table of search criteria:

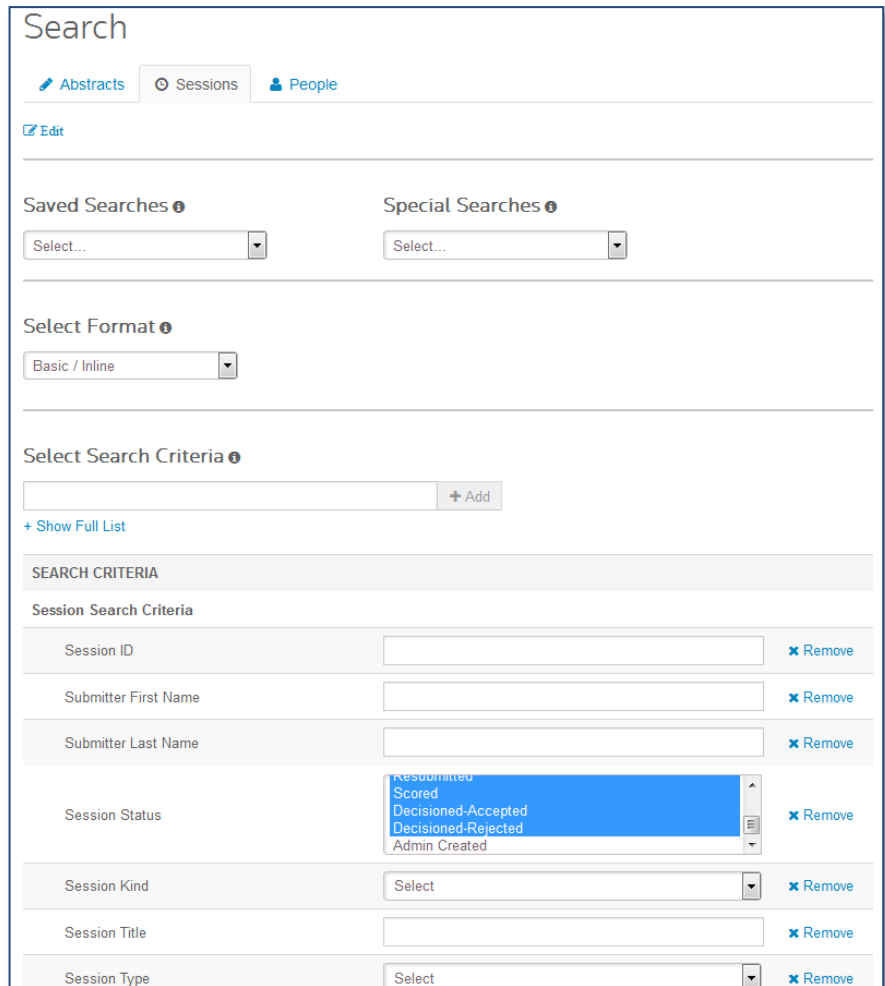
Criteria	Value	Action
Control ID	<input type="text"/>	x Remove
Abstract Status	<input type="text" value="Select"/>	x Remove
Abstract Title	<input type="text"/>	x Remove
Submitter First Name	<input type="text"/>	x Remove
Submitter Last Name	<input type="text"/>	x Remove
Submission Role	<input type="text" value="Select"/>	x Remove

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Custom search criteria can be found and added via a type-ahead search or by expanding the full list of available criteria.



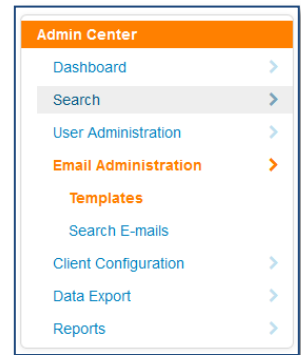
Please Note: Admins familiar with the legacy Session Proposal Quick Search and Basic Search will want to use the Session Status Search Criteria to ensure only Session Proposals are returned in the results. The integrated Session Search (Quick, Basic, Advanced/Custom) has been expanded to include all sessions, including those sessions created in the Session Center. All sessions that are created in the Session Center will have a Session Status equal to Admin Created. To perform a search that will only return Session Proposals, admins will want to **exclude sessions with a Session Status equal to Admin Created.**



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STREAMLINED EMAIL MANAGEMENT TOOLS

The new **Email Administration** menu option allows administrators to manage a site's system and custom email templates as well as search for the system or custom emails sent from the *ScholarOne Abstracts* application.



Templates:

System Email Templates, when active, are automatically sent based on events occurring in the *ScholarOne Abstracts* application. Custom Email Templates are available to be manually sent individually or in batch to recipients generated from [Search](#) results.

System Email Templates				
System Email Templates		Custom Email Templates		
Edit				
NAME	STATUS	ACTIVATE	EDIT BEFORE SENDING (ADMINS ONLY)	VIEW SENT
Abstract Payment Confirmation	Inactive	<input type="checkbox"/>		<input type="button" value="Q"/>
Abstract Returned to Draft	Active	<input checked="" type="checkbox"/>		<input type="button" value="Q"/>
Abstract Submitted	Active	<input checked="" type="checkbox"/>		<input type="button" value="Q"/>
Abstract Withdrawn	Active	<input checked="" type="checkbox"/>		<input type="button" value="Q"/>
Account Creation *	Always active		<input checked="" type="checkbox"/>	<input type="button" value="Q"/>
Account Modification	Active	<input checked="" type="checkbox"/>		<input type="button" value="Q"/>
Author Account Created	Active	<input checked="" type="checkbox"/>		<input type="button" value="Q"/>

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Selecting the template name will allow admins to view and edit the email template. The **Variable Tags** (designed for adding dynamic and personalized email recipients and email content) option will pop-up the variable tags menu in a new window allowing admins to simply copy from the tag list and paste to the email template. In addition, the **Preview** option provides the ability to view a sample of the email recipients and content with all non user specific variable tags resolved.

Account Creation

[Variable Tags](#)

To:

From:

Cc:

Bcc:

Subject:

Body:

to:##user_email##
from:noreply_s1a@thomsonreuters.com
cc:
bcc:
Dear ##user_salutation## ##user_firstname## ##user_lastname##.

Your account has been successfully created.
You are responsible for continuing to keep your contact information up-to-date.
You can update your contact information on-line.
In the future, you will need to log in using your user ID and password.

URL: http://acdemo.abstractcentral.com
Your User ID is: ##userid##
Your Password is: ##person_forgot_password_link##

If you have any questions, please contact the support team.

Sincerely,

ScholarOne Electronic Submission Support Team
##support_email##

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Search Emails:

Selecting the **View Sent** option for a system or custom email template will run a Search Emails query to display all emails sent for a template. Admins also have direct access to the email search tool from the Admin Center menu on the left. The search results will include every email sent that matches the search criteria. Admins can organize search result sets by selecting column headers to sort the displayed records.

Search for E-Mails

[Edit](#)

From: To:

Abstract ID: Session ID: E-Mail ID:

Email Template:

Sent Before: : AM

Sent After: : AM

Cc: Bcc:

Email Status:

Search Results (44 Records Found)

TO	SUBJECT	RESULT	TEMPLATE NAME	BATCH ID	VIEW E-MAIL	RE-SEND E-MAIL	DELETE E-MAIL
florence.barrieu@123never.123send.com	ACD Abstract 89310	processing	Accept Notification Email	4239	<input type="button" value="Search"/>	<input type="button" value="Send"/>	<input type="button" value="Delete"/>
florence.barrieu@123never.123send.com	ACD Abstract 90311	processing	Accept Notification Email	4239	<input type="button" value="Search"/>	<input type="button" value="Send"/>	<input type="button" value="Delete"/>
florence.barrieu@123never.123send.com	ACD Abstract 90314	processing	Accept Notification Email	4239	<input type="button" value="Search"/>	<input type="button" value="Send"/>	<input type="button" value="Delete"/>
florence.barrieu@123never.123send.com	ACD Abstract 103879	processing	Accept Notification Email	4239	<input type="button" value="Search"/>	<input type="button" value="Send"/>	<input type="button" value="Delete"/>

A **Batch ID** is displayed when an email was created from a custom search. Selecting the Batch ID provides the ability to view specific details about the entire email batch, including the ability to update the search results to include only emails sent with the selected batch.

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The admin can also view and manually re-send sent emails. In addition, the re-send option provides the ability to preview and edit the recipients and contents prior to sending the email.

USER ADMINISTRATION & EXPANDED DUPLICATE USER SEARCH

The **User Administration** option includes a refreshed Add User experience and expanded searching capabilities to help admins quickly find and resolve duplicate user accounts.

The screenshot shows the 'Add User - General Information' form. On the left is the 'Admin Center' sidebar with options: Dashboard, Search, User Administration (selected), Add User, Merge Duplicate User, Email Administration, Client Configuration, Data Export, and Reports. The main form has tabs for 'General Information', 'Contact Information', 'Access', 'Disclosures', and 'User ID'. Below the tabs is an 'Edit' checkbox. A note indicates '* = Required Fields'. The 'Name' section includes a 'Prefix' dropdown (set to 'None selected'), and three required text input fields for 'First/Given Name', 'Middle', and 'Last/Family Name'. There is also a 'Suffix' text input field. The 'Professional Information' section includes three required text input fields for 'Institution', 'Department', and 'Degree', and one text input field for 'Professional Title'. At the bottom, there is a checkbox labeled 'Do you want to review submissions that are based on your areas of expertise?'.

In addition to performing a search for users with any combination of the same First Name, Last Name, Member ID, and Email, the Merge Duplicate User tool will allow admins to quickly search across the user database to identify all of the following potential duplicates:

- Search for user with inverted first and last names (Thomas Rose and Rose Thomas)
- Search for user with the same last name and first initial
- Search for user with the same first and last name
- Search for user with the same email address
- Search for user with the same member ID

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When a duplicate user is found, the accounts can be merged in one step by selecting the accounts to be merged, and then indicating which of the selected accounts is the primary (merge-to) account.

Merge Duplicate Users

To merge potential duplicate users, search for the duplicate accounts by using the predefined searches below or search fields provided. From the search results designate the primary account and check the "Mark for Merge" box for the accounts that you wish to merge into the primary account. **You can only designate one primary account for each set of search results.**

[Edit](#)

- Search for users with inverted first and last names (Thomas Rose and Rose Thomas)
- Search for users with the same last name and first initial
- Search for users with the same first and last name
- Search for users with the same email address
- Search for users with the same member ID
- Perform the search below (use wildcards (*) where necessary)

Person Search Results (2 Records Found)

NAME	USER ID / EMAIL	INSTITUTION	ROLES	MARK FOR MERGE	PRIMARY ACCOUNT
DAHL, JOSH More Info Proxy Last in: Sep 19, 2016 9:52 AM (PT)	josh.dahl /	S1	Abstract Submission, Invited Speaker Submission, Symposium Organizer, Symposium Participant, Disclosure Submission + More	<input type="checkbox"/>	<input checked="" type="radio"/>
DAHL, JOSH More Info Proxy Last in: Never	JDacdemoSC /	N/A		<input type="checkbox"/>	<input type="radio"/>

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NEW REPORTING TOOL

In addition to more powerful search capabilities, the new Admin Center includes an initial set of reports built on a new reporting platform. The new reports are designed to allow admins to visually represent the statistical data from their meeting sites in an easy to read layout. The initial reports available in the *ScholarOne Abstracts* v4.10 release include:

- Person Report
- Abstract Status Report
- Full Session Report
- Session Proposal Report

Admin Center

- Dashboard >
- Search >
- User Administration >
- Email Administration >
- Client Configuration >
- Data Export >
- Reports >**

Reports

Click a hyperlinked report name below and choose from the available options to view your report.

[Edit](#)

Abstract Status Report	Abstract Status Report provides aggregate statistics and granular data point on abstracts submitted. Reports can be fined tuned using a number of search filters including Decision Status, Presentation Type, Author's Country, and Submission Date Range.
Full Session Report	Full Session Report provides detailed information on Sessions. Reports can be filter and grouped by a number of useful fields including Session Type, Session Topic, and Date Scheduled.
Person Report	The Person Report provide powerful search and reporting options for person data. Reports can be filtered and grouped by importan fields such as Country, Areas of Expertise, and Disclosure Status.
Session Proposal Report	The Session Proposal Report provides easy reporting options for Sessions Proposals. Group and filter options include by Topic, Status, and Date Submitted.

Abstract Status Report

Data Date : Sep 1, 2016, 12:59 PM

Export as : [PDF](#) | [Excel](#)

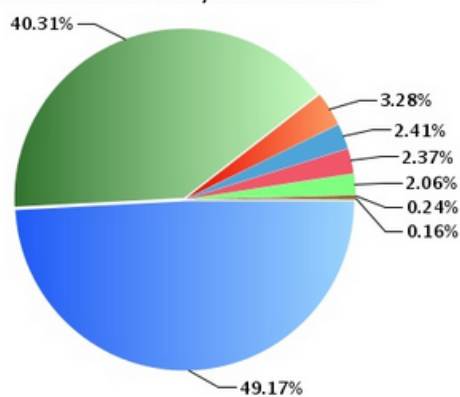
[Detailed Report](#)

Selected Criteria

- Submission Role: all
- Submission Status: all
- Decision Status: all
- Presentation Type: all
- Presentation Sub-Type: all
- Category: all
- Sub-Category: all
- Author's Country: all
- Date Submitted: from earliest to latest
- Group By: Submission Status

Submission Status	# Submissions	Percentage
Sessioned	1243	49.17%
Draft	1019	40.31%
Decisioned Accepted	83	3.28%
Returned To Draft	61	2.41%
Submitted	60	2.37%
Withdrawn	52	2.06%
Decisioned Rejected	6	0.24%
Scored	4	0.16%
Total	2528	100.00%

Abstract Submissions by Submission Status



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Each report includes the ability to control the summary information and details returned for each run. Prior to running a report, admins will drive the output by defining four key elements:

- Report Title
- Criteria
- Grouping
- Format

Reports [Edit](#)

Select Search Criteria

Report Title: Abstract Status Report

Description: Brief Report Description TBD

Submission Role: Abstract Submission, Invited Speaker Submission, Symposium Organizer, Symposium Participant

Category: Select

Author's Country: Select

Decision Status: Accept, Reject

Submission Status: Draft, Returned to Draft, Submitted, Re-Submitted

Presentation Type: Select

Date Submitted: From: To: Earliest Date Latest Date

Group By: Submission Role

Select Format: HTML

[Back](#) [Run Report](#)

Report Title:

Each report will display a default report title and will provide the ability for admins to customize the title allowing them to label the report based on the report criteria and audience.

Report Title: Abstract Status Report (custom title)

SCHOLARONE™ THOMSON REUTERS®

Abstract Status Report (custom title) Data Date : Sep 1, 2016, 1:10 PM

v4.10 RELEASE NOTES

Criteria:

Each report will allow admins to select from a variety of criteria, providing the ability to customize (slice & dice) the data set represented in the report output. In addition, all criteria selected for a report is referenced in the report output.

Submission Role:
Invited Speaker Submission
Symposium Organizer
Symposium Participant
[Deselect](#)

Category:

Author's Country:

Decision Status:
Reject
[Deselect](#)

Submission Status:
Rejected
Accepted
Sessioned
[Deselect](#)

Presentation Type:

Date Submitted: From:
 Earliest Date
To:
 Latest Date

Export as : [PDF](#) | [Excel](#)

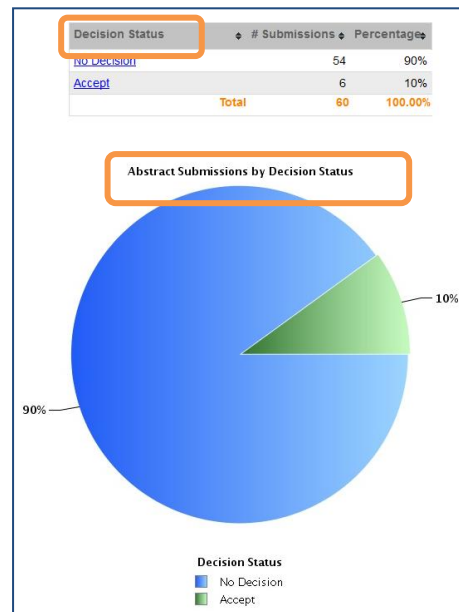
[Detailed Report](#)

Selected Criteria
Submission Role: Abstract Submission
Submission Status: Decisioned Rejected, Submitted, Decisioned Accepted
Decision Status: all
Presentation Type: Abstract Submission -> Oral Preferred
Presentation Sub-Type: all
Category: all
Sub-Category: all
Author's Country: all
Date Submitted: from earliest to latest
Group By: Decision Status

Group By:

Each report will allow admins to group the report data to drive the report summary table, chart, and detailed output.

Group By:



v4.10 RELEASE NOTES

SCHOLARONE™ THOMSON REUTERS™

Abstract Status Report (custom title) Data Date : Sep 1, 2016, 1:30 PM

Export as : [PDF](#) | [Excel](#)

[Back to Summary](#)

No Decision # of Submissions: 54 % of Total : 90.00%

Control ID	Title	Date Submitted	Submission Role	Submission Status	Decision Status	Category	Presentation Type	Contact Author	Author's Country
144875	test submission after release 3/21/05	Mar 21, 2005, 8:37 AM	Abstract Submission	Decided Accepted	No Decision	Channels	Oral Preferred	Florence Barrieu Email	United States
144875	test submission after release 3/21/05	Mar 21, 2005, 8:37 AM	Abstract Submission	Decided Accepted	No Decision	Channels	Oral Preferred	Florence Barrieu Email	United States
144875	test submission after release 3/21/05	Mar 21, 2005, 8:37 AM	Abstract Submission	Decided Accepted	No Decision	Channels	Oral Preferred	Florence Barrieu Email	United States
144875	test submission after release 3/21/05	Mar 21, 2005, 8:37 AM	Abstract Submission	Decided Accepted	No Decision	Channels	Oral Preferred	Florence Barrieu Email	United States
144875	test submission after release 3/21/05	Mar 21, 2005, 8:37 AM	Abstract Submission	Decided Accepted	No Decision	Channels	Oral Preferred	Florence Barrieu Email	United States

Format:

Each report will allow admins to export the results in a PDF or Excel file, or view the report in their browser (HTML).

When selecting to view a report in HTML, admins will have the ability to export the current view into PDF or Excel.

Select Format:

HTML

HTML

PDF

Excel

[Back](#)

Abstract Status Report (custom title) Data Date : Sep 1, 2016, 1:22 PM

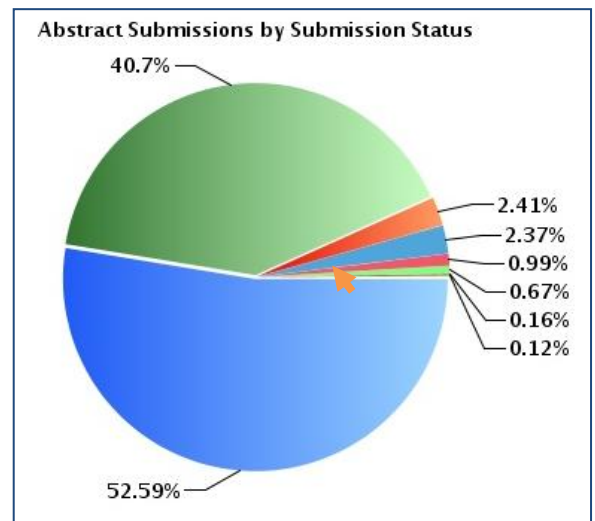
Export as : [PDF](#) | [Excel](#)

[Detailed Report](#)

[Selected Criteria](#)

The HTML format also includes the ability to drill down into a subset of the details from the summary chart or table by simply clicking on the chart or selecting a link from the summary table.

Submission Status	# Submissions	Percentage
Sessioned	1331	52.59%
Draft	1030	40.7%
Returned To Draft	61	2.41%
Submitted	60	2.37%
Withdrawn	25	0.99%
Decided Accepted	17	0.67%
Scored	4	0.16%
Resubmitted	2	0.08%
Author Withdrawn	1	0.04%
Total	2531	100.00%



v4.10 RELEASE NOTES

Scored										# of Submissions: 4
Control ID	Title	Date Submitted	Submission Role	Submission Status	Decision Status	Category	Presentation Type	Contact Author	Author's Country	
2596477	Test 2	Aug 26, 2016, 3:13 AM	Abstract Submission	Scored	No Decision	Channels	Oral Preferred	Milan Domonji Email	Serbia	
2596477	Test 2	Aug 26, 2016, 3:13 AM	Abstract Submission	Scored	No Decision	Channels	Oral Preferred	Milan Domonji Email	Serbia	
2475239	Test submission statuses	Jan 21, 2016, 7:07 AM	Free Submission	Scored	No Decision	Bone Health	Poster Preferred	Florence Barrieu Email	United States	
2419031	Scientific Study	Oct 23, 2015, 2:45 PM	Free Submission	Scored	No Decision	SURGERY	No Preference	Christine Romness Email	United States	

All report details can be displayed in groups by selecting the Detailed Report link.

Abstract Status Report

Export as : [PDF](#) | [Excel](#)

[Detailed Report](#)

Selected Criteria

Submission Role: all

Submission Status: all

ENHANCED CONFIGURATION TOOLS

Along with updating to the new User Interface framework, the admin self service configuration options have been organized under the Client Configuration.

New Menu

Admin Center
Dashboard
Search
User Administration
Email Administration
Client Configuration
Site Information
General Configuration
Itinerary Planner
Proof Configuration
Abstract
Session
Schedule
Schedule Open Editing
Welcome and File Uploads
Visa Letter
Data Export
Reports

Legacy Menu

Instructions
Abstract search
Session search
▾ People
Role Approval
Customizable Data Export
System-Wide Abstract Search
▾ Reports
▾ Special
View Schedule
Abstract Proof Configuration
Session Proof Configuration
▾ E-mail
File Export
Data Export
Configuration Settings
Schedule Open Editing

In addition, items found within the legacy pages have been re-organized and new self-service tools have been added giving admins greater control and flexibility over key functionality within their meeting sites.

v4.10 RELEASE NOTES

Items previously managed from within the legacy Configuration Settings option are now found under the Site Information, General Configuration, and Itinerary Planner options in the new Admin Center.

Site Information:

The **Site Information** page will provide admins with the ability to manage the Site Information and System Tags for their meeting site. These items were previously managed on the legacy Configuration Settings page.

Site Information

[Edit](#)

Navigate to ... ▾

Site Information ●

Site Contact Name:

Site Contact Email Address:

Site Contact Phone Number:

Meeting Long Name:

Meeting Short Name:

Site Tags ●

Search Criteria

Site Tag Name ▾

SITE TAG NAME	SITE TAG VALUE	ACTION	
Disclosure Deadline	08/25/13	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Meeting Date	July 25, 2013	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Meeting Location	San Francisco, CA	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
no_reply_email	no_reply_s1a@abstractcentral.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Submission Site URL	http://acdemo.abstractcentral.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

v4.10 RELEASE NOTES

The **General Configuration** page will provide admins with the ability to manage the following items:

- General Options (**New**)
- Institutions List (**New**)
- Submission Text Editor Options (legacy Configuration Settings)
- Session Proposal Text Editor Options (legacy Configuration Settings)
- System Page Instructions (legacy Configuration Settings)
- Announcements Message (**New**)

The screenshot shows the 'General Configuration' page with an 'Edit' link and a 'Navigate to ...' dropdown. It is divided into several sections:

- General Options:** A list of six settings, each with 'Yes' and 'No' radio buttons. The 'Do you want author withdrawn submissions to stay in the session?' option is selected to 'No'.
- Institutions List:** A scrollable list containing 'University of Florida', 'Florida State University', 'Podunk University', and 'Dogpatch U.'.
- Submission Text Editor Options:** A table with columns 'TEXT EDITOR OPTIONS', 'TITLE', and 'BODY & IMAGES'. It lists options like Bold, Italic, Underline, Subscript, Superscript, and Capitalize, with checkboxes for each.
- Session Proposal Text Editor Options:** A similar table structure for session proposal text editing options.

The **General Options**, **Institutions List**, and **Announcements Message** are new self-service options previously managed by a ScholarOne Client Implementation Manager.

The **General Options** section provides admins with control of key user functionality available within the Submission and Session Proposal centers.

This close-up shows the 'General Options' section with the following settings:

- Yes No Show the instructions link?
- Yes No Show the help popovers?
- Yes No Show submission status column on view submissions page?
- Yes No Allow author to delete abstracts?
- Yes No Allow author to withdraw abstracts?
- Yes No Do you want author withdrawn submissions to stay in the session?
- Yes No Allow proposer to delete session proposals?

v4.10 RELEASE NOTES

The **'Show the instructions link?'** option allows admins to control whether the "Full Instructions" link displays to users in the Submission and Sessions Proposal centers

Step 2: Title/Body ID: 2544983

Deadline: Jan 1, 2014 12:00 AM (PT)	Contact Name: Christopher Heid	Total Characters: 0 out of 2,500	Full Instructions
---	--	--	-----------------------------------

[Edit](#)
* = Required Fields

The **'Show submission status column on view submissions page?'** option allows admins to control an author's ability to view the current status of abstract submissions.

Submissions

ACTION	TITLE	ID	SUBMITTED	DEADLINE	TYPE	STATUS
Select ...	Video Uploads for Review	2554852	Jun 13, 2016 9:05 AM (PT)	Aug 23, 2016 11:00 PM (PT)	Free Submission	Under Review

The **'Allow author to delete abstracts?'** option allows admins to control the author's ability to delete an abstract currently in draft status.

Drafts

ACTION	TITLE	ID	MODIFIED	DEADLINE	TYPE	STATUS
Select ...		2439908	Jul 18, 2016 3:42 PM (PT)	Aug 23, 2016 11:00 PM (PT)	Free Submission	Draft
Select ... Edit Draft View E-mails Delete		2447407	Dec 2, 2015 10:32 AM (PT)	Aug 23, 2016 11:00 PM (PT)	Free Submission	Draft

The **Allow author to withdraw abstracts?** option allows admins to control the author's ability to withdraw a submitted abstract.

Submissions

ACTION	TITLE	ID	SUBMITTED	DEADLINE	TYPE	STATUS
Select ... Select View Abstract View E-mails Edit / Return to Draft Withdraw Abstract	Video Uploads for Review	2554852	Jun 13, 2016 9:05 AM (PT)	Aug 23, 2016 11:00 PM (PT)	Free Submission	Under Review

The **Do you want author withdrawn submissions to stay in the session?** option allows admins to control whether author withdrawn abstracts remain assigned to a session.

Currently Assigned Abstracts

Filter:

Current Duration: 0 min -- Time Remaining: 240 min

Control ID	Final ID	Title	Presenting Author	Order	Start Time	End Time	Day/Date	Pre
32 (AW) 1890891		test44new	Tuten, AI	32	8:00 AM	8:00 AM	Tuesday 11/19/...	
33 1741707		Test	Support Meeting	33	8:00 AM	8:00 AM	Tuesday 11/19/...	

The **Allow proposer to delete session proposals?** option allows admins to control the proposer's ability to delete a session proposal currently in draft status.

Draft Proposals

ACTION	TITLE	ID	PARTICIPANTS	MODIFIED	DEADLINE	TYPE
Select ... Select Edit Draft View E-mails Delete		242738		Sep 2, 2016 12:42 PM (PT)	Nov 14, 2016 10:24 PM (PT)	Session Proposal (New)

v4.10 RELEASE NOTES

The **Institutions List** section provides admins with control of the type-ahead search results list for the Institution field on account profiles and when adding authors.

Create Institution 16 CHARACTERS X

* Institution Department

Florida State University
University of Florida

* State/Province

* City

< Cancel Submit Created Institution >

The **Announcements Message** section provides admins with control of posting announcements to the meeting site login page.

Important Announcement
!!!This is an announcement!!!

Welcome to the ScholarOne Abstracts Demo Site

- Submission **begins** March 11, 2013 at 9:00 AM ET
- Submission **ends** December 31, 2013 at 11:59 PM ET
- To submit an abstract, please choose "create an account" from the side menu. You will create a User Name and Password for direct log in on future visits to the site.
- ScholarOne Abstracts streamlines your meeting in an online process from author submission, review and scoring through program decisions and final meeting organization. We provide access for you around the clock, around the world in a user friendly step-by-step process.

Log In

User ID

Remember User ID

Password

Log In

v4.10 RELEASE NOTES

Itinerary Planner:

The Itinerary Planner page provides admins with the ability to manage the following items:

- Itinerary Planner Program Download (legacy Configuration Settings)
- Mobile Itinerary Planner: Publish Itinerary Planner Data (**New**)
- Mobile Itinerary Planner: HTML5 Itinerary Planner Link (**New**)
- Mobile Itinerary Planner: QR Code Download (**New**)
- Mobile Itinerary Planner: Push Late Breaking News & Updates (legacy Configuration Settings)

The screenshot shows the 'Itinerary Planner' admin page. At the top, there is an 'Edit' link and a 'Navigate to ...' dropdown. The page is divided into several sections:

- Itinerary Planner Program Download**: Includes a 'Refresh Program Report' button and a timestamp: 'The Program Report was last updated: August 23, 2016 at 01:02 AM EDT'.
- Mobile Itinerary Planner**: Includes a 'Publish Itinerary Planner Data' section with a timestamp: 'The Itinerary Planner Data was last updated: Wed Mar 20 16:11:44 EDT 2013'. Below this is a 'Publish the Itinerary Planner Data now for:' dropdown menu set to 'Annual Meeting' and a 'Publish' button.
- HTML5 Itinerary Planner Link**: Includes a link to 'http://download.beta.abstractcentral.com/download/acdemo/index.htm' and a note: 'Note: Will only work on a HTML5 compatible mobile device/tablet (e.g. iPhone, iPad, Newer Blackberry, Android), or Chrome/Safari on Windows/Mac.'
- QR Code Download**: Includes a paragraph explaining QR codes and links for 'download small', 'download medium', and 'download large'.
- Push Late Breaking News & Updates**: Includes a text area for updates and a 'Push Updates' button.

A 'Save' button is located at the bottom right of the page.

Welcome & File Uploads (New):

The **Welcome and File Uploads** page will now give admins the ability to manage the entire Welcome Page for their meeting site.

The screenshot shows the 'Welcome & File Uploads' admin page for 'EXAMPLE 2017™'. The page has a navigation bar with tabs: 'Welcome', 'Submission (Legacy)', 'Submission', 'Session Proposal', 'Review (Legacy)', 'Review', 'Review / Decision (Legacy)', and 'Decision'. The 'Welcome' tab is active.

The main content area is titled 'Welcome to the ScholarOne Abstracts Demonstration Site'. It includes a 'Contact Information' table:

1	societyadmin@society.org
1	1
Web	http://www.scholarone.com

Below the table, there is a 'Welcome to the ScholarOne Abstracts Demonstration Site' section with instructions for users. At the bottom, there is contact information for ScholarOne Inc. and the Thomson Reuters logo.

v4.10 RELEASE NOTES

Welcome Page text

Welcome Message & Image

What would you like for the splash message?

```
<b><font size=5>Welcome to the ScholarOne Abstracts Demonstration Site</font></b></pre>

```
<TABLE BORDER=0 CELL PADDING=10 CELL SPACING=0 ALIGN=CENTER>
<TR>
<TD COLSPAN=2>
```


```

Note: Text will appear below instructions added directly from the 'Edit' link on the Welcome page.

Welcome to the ScholarOne Abstracts Demonstration Site

ScholarOne Abstracts streamlines your meeting in an online process from author submission, review and scoring through program decisions and final meeting organization. We provide access for you around the clock, around the world in a user friendly step-by-step process.

1. Please click on the relevant tab above to enter the appropriate area of this site.
2. To test the system features within each of these areas, use the navigation bar on the left hand side of your screen.
3. To access our comprehensive support features, click on the Tech Support button in the top right hand corner of your screen at any time.

For information on other ScholarOne applications please contact us at the address below:

ScholarOne Inc
375 Greenbrier Drive, Charlottesville, Virginia 22901, USA
Tel: +1 434 817 2040
Fax: +1 434 817 2020
LearnMore@ScholarOne.com

Additional Information

What additional information would you like to display?

!!! This is my additional information I would like to display !!!



!!! This is my additional information I would like to display !!!

Contact Information

societyadmin@society.org

Web <http://www.scholarone.com>

Welcome Fields

Email Name:

Email Address:

Phone Name:

Phone Number:

Society's home page:

Society Name:

Banner and Images

Site Wide Banner & File Uploads

| FILE NAME | BANNER? | LOGO? | FILE PATH | UPLOADED ON |
|---|---------|-------|---------------------------------------|-------------|
| demo_image1.jpg | No | Yes | /societyimages/acdemo/demo_image1.jpg | 02-Sep-2016 |
| header_example_logo.gif | Yes | No | logos/header_example_logo.gif | 02-Sep-2016 |

[+ Add File](#)



EXAMPLE 2017™
The Queen Elizabeth II Conference Centre, London
May 31 - June 3, 2017

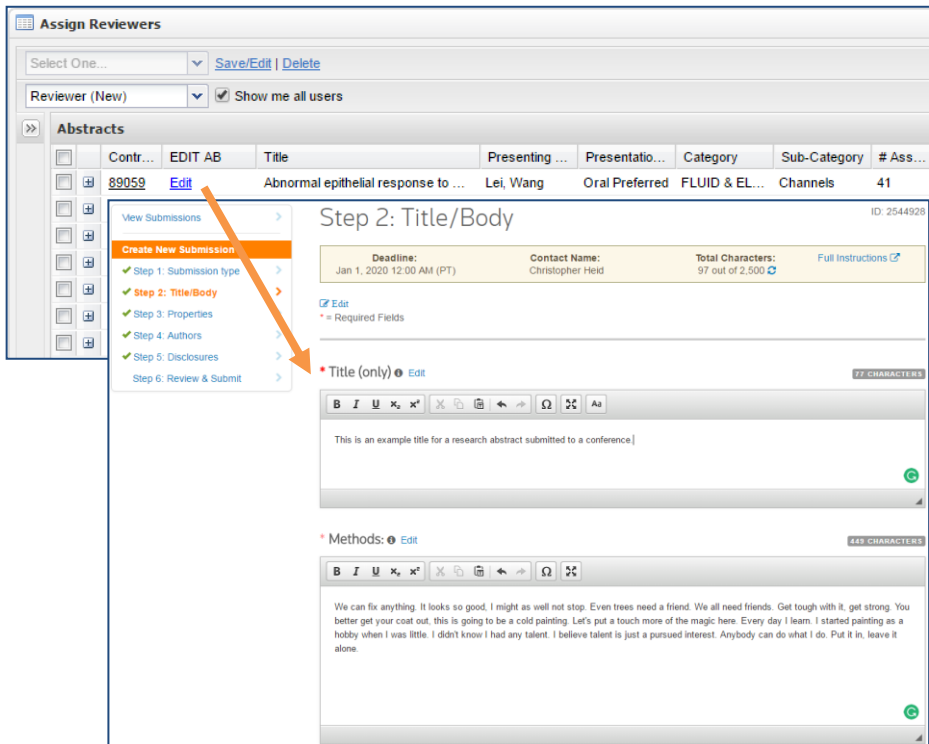
v4.10 RELEASE NOTES

EDIT ABSTRACT FROM REVIEW GRIDS

Reviewer admins often need to edit abstracts while completing administrative tasks. Many of these edits can be made with inline editing tools, but it is not uncommon for an abstract to require more extensive changes. Currently a user's only means of making such edits is to leave their active work, run a search, dig into the submission, edit, and then return to the Review Center.

To improve this workflow for Reviewer Admins in ScholarOne Abstracts, the v4.10 release will feature a role-based, configuration

options which will provide a link to edit abstracts from the Assign Reviewers grid, the Reviewer Score report, and the Reviewer Status report. When configured, an Edit link will display after the CID in these grids. When clicked by the user, the link will open a pop-up window where the abstract is fully editable without taking the user away from their current workspace.



NON-REQUIRED SCORING COLUMNS

In the v4.10 release ScholarOne Abstract will offer a 'non-required' reviewer score option. Previously, any scoring column configured for a review was 'required'. There are numerous scenarios where a meeting may want to collect scoring for a particular item, but not require it. With this added flexibility, reviewers see a "Yes", denoting a completed review, when all 'required' fields are answered. The reviewer has the option to answer the non-required fields.

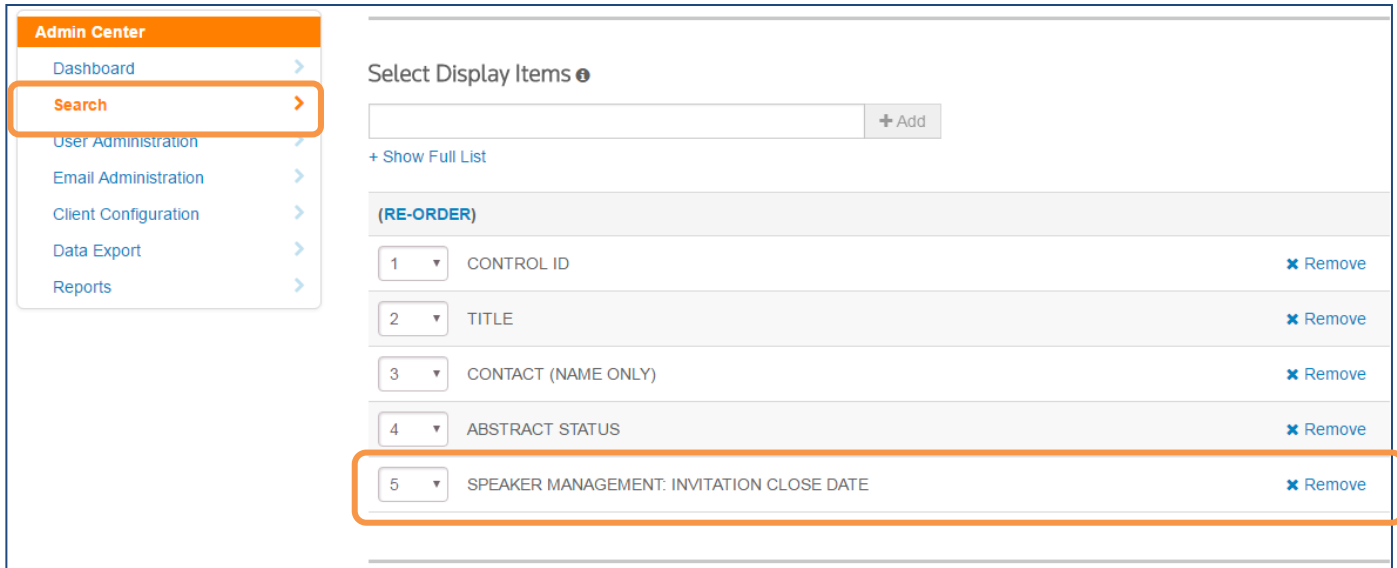
Please note: Non-required scoring field will still be included in the calculation of average score. Non-required fields left blank will be included in the calculation as a zero. Additional calculation options will be developed in an upcoming release.

| Conflict? | Wrong Category? | Score | Recommendation Code | Non Req Scoring Col 2 | Recommendation | Aver... | Compl... |
|--------------------------|--------------------------|-------|---------------------|-----------------------|----------------|---------|----------|
| <input type="checkbox"/> | <input type="checkbox"/> | 1 | Select... | Select... | News-worthy | 1 | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | 4 | Select... | 4 | News-worthy | 4 | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | 2 | Select... | Select... | News-worthy | 2 | Yes |

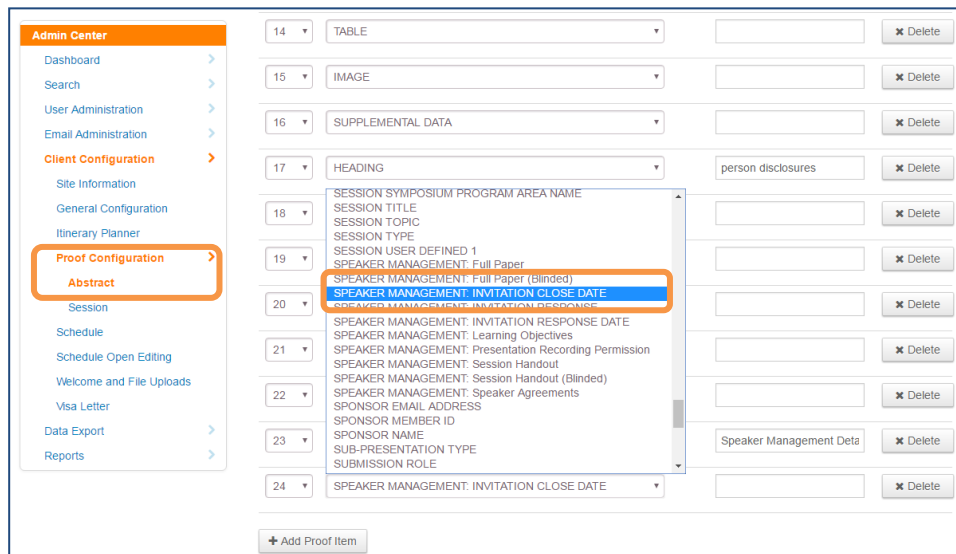
v4.10 RELEASE NOTES

DISPLAY OF INVITATION CLOSE DATE IN CDE AND ABSTRACT PROOFS

With the v4.10 release, Admins will be able to configure the Invitation Close Date as a display item in the search features built into the new Admin Center. Under Admin Center > Search, the 'Invitation Close Date' display item may be found using the type-ahead search bar or selected from the full list under **Speaker Management: Invitation Close Date**.



Also in the v4.10 release, Invitation Close Date will be added as a configurable display in Proof Configuration so sites can display this data for each abstract proof. To configure this field in the new Admin Center, select **Proof Configuration > Abstracts** and add **Speaker Management: Invitation Close Date** as a proof display item in the desired position. Invitation Close Date is also available as a configuration option for abstract proofs in the legacy Admin Center.



HTML RESTRICTIONS FOR SITE INSTRUCTIONS

Recent security reviews of ScholarOne Abstracts flagged unrestricted entry of HTML in site instructions as security vulnerability. Unchecked use of HTML in the application gives potential malicious actors additional means, such as cross site scripting, to breach our system. We take the security of your data and our system very seriously. Restricting instructions to a list of allowed HTML entities and attributes greatly reduces the risk described above.

ALLOWED ENTITIES AND ATTRIBUTES WHEN MANUALLY ENTERING HTML IN INSTRUCTIONS

Formatting elements: "b", "i", "font", "s", "u", "o", "sup", "sub", "ins", "del", "strong", "strike", "tt", "code", "big", "small", "br", "span", "p", "div", "h1", "h2", "h3", "h4", "h5", "h6", "ul", "ol", "li", "blockquote", "hr", "em", "center"

Formatting attributes: "accesskey", "class", "contenteditable", "contextmenu", "draggable", "id", "lang", "spellcheck", "style", "tabindex", "title", "translate", "color", "background-color", "size", "target", "noshade"

Table elements: "table", "th", "tr", "td", "caption", "colgroup", "col", "thead", "tbody", "tfoot"

Table attributes: "align", "bgcolor", "border", "cellpadding", "cellspacing", "sortable", "summary", "width", "accesskey", "class", "contenteditable", "contextmenu", "draggable", "id", "lang", "spellcheck", "style", "tabindex", "title", "translate", "valign", "rowspan", "colspan"

Video elements: "video", "source"

Video attributes: "autoplay", "controls", "height", "loop", "muted", "poster", "preload", "src", "width", "accesskey", "class", "contenteditable", "contextmenu", "draggable", "id", "lang", "spellcheck", "style", "tabindex", "title", "translate"

SUNSET ACCEPT AND DECLINE DEEP LINK EMAIL TAGS

Earlier this year, ScholarOne began receiving reports from clients that network security services, such as *Barracuda*, were clicking links found in emails as part of their fraud protection process. This creates a challenge for deeplink email tags used in ScholarOne Abstracts' emails. These tags resolve to a hyperlink for the email recipient and allow the recipient to respond to an invitation by clicking either the **##invite_accept##** or **##invite_decline##** tag. By systematically clicking embedded hyperlinks as emails are received, these security products are erroneously registering responses on behalf of users who have not yet read the email. After working with *Barracuda*, ScholarOne determined the best resolution was to require users to confirm their response in the application and sunset the **##invite_accept##** or **##invite_decline##**. Existing templates with either of these tags will be automatically modified to use the **##view_invitation(deep_link)_plain_text##** tag which links the user directly to the appropriate invitation in the Invitation Center. This new path for invitation responses will allow *ScholarOne Abstracts* to adapt new industry practices while maintaining functionality for users.

v4.10 RELEASE NOTES

PERSISTENT INVITATION LINKS

In the v4.10 release, ScholarOne Abstracts will give sites the option to shuffle the session assignment of abstracts while keeping the invitation data tied to the Abstract intact.

When the "Persistent Invitations" configuration is turned on, abstracts may be withdrawn and reassigned to the same session or a new session without affecting the status or data associated with the invitation.

Persons with an existing invitation on an abstract which has been removed from a session or withdrawn will not see invitation in their Invitations list. If they click on one of the email links (accept/decline/view invitation), they will receive the message "The abstract linked to this invitation is no longer available. Please contact your society for more information." However, when the abstract is assigned back to the same session or a different session and the session is finalized, the invitation will appear for the user and will maintain all of the previous data and status information. Each aspect of the invitation remains the same except it is tied to the new session. Existing email links will now work and the invitation will now appear in sessions -> invitation grid.

SCHOLARONE ABSTRACTS IDEAS

In conjunction with the *ScholarOne Abstracts* v4.10 release, we will also be launching ScholarOne Abstracts Ideas, a community-driven ideas portal that allows participants to post their product ideas, comment on the ideas of their peers, and vote to promote your favorites.

ScholarOne Abstracts Ideas is a great way to provide product feedback to the ScholarOne team,

interact and get ideas from other *Abstracts* user, and stay up to date on which requested features will be launched in coming releases. Please be on the lookout for more information regarding ScholarOne Abstracts Ideas in mid November.

The screenshot shows the ScholarOne Abstracts Ideas web interface. At the top, there is a header with the "IDEAS" logo and the text "ScholarOne Abstracts Ideas" and "Making ScholarOne Abstracts the better solution for your meetings and conferences". Below the header, there is a navigation bar with "Add a new idea" button, "Recent", "Trending", and "Popular" tabs, and a search bar labeled "Search Ideas". On the left side, there is a "FILTER BY STATUS" section with a table:

| | |
|--------------------|---|
| My ideas | 0 |
| My votes | 0 |
| ALREADY EXISTS | |
| Already exists | 0 |
| Will not implement | 0 |
| Planned | 0 |
| Shipped | 0 |

In the center, there is a "1 VOTE" button. To the right, there is a welcome message: "Welcome! Click on 'Add a new Idea' to get started! PRIVATE". Below this, there is a message: "Abstract site even better by telling us how we can improve it. If you just need help: please go to the Abstracts Help site (http://...)" and a user profile for "Greg Kloiber" with the text "Created about 2 hours ago by Greg Kloiber". At the bottom left, there is a user profile for "Chris Heid".